



Brockport Central School District
40 Allen Street, Brockport, New York 14420-2296

Mission Statement

We engage and empower each student to achieve excellence as a learner and citizen.

Board Members

Terry Ann Carbone (2024)
Jeffrey Harradine (2022)
David Howlett (2025)
Daniel Legault (2026)
Robert Lewis (2023)
Kathy Robertson (2024)
Michael Turbeville (2023)

February 15, 2022

6 p.m.

Hill School Cafetorium



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

We, the Board of Education, promise to:

- Put students first
- Set clear goals and focus on task at hand
- Be respectful
- Recognize and value differences
- Engage in honest communication
- Honor and maintain confidentiality
- Speak with one voice
- Work hard and have fun

February 15, 2022

Regular Board Meeting Agenda 6 p.m.
Hill School Cafetorium

Call to Order
Pledge to the Flag
Fire Exits

Motion to Approve the Order of the Agenda

Approval of Minutes

- February 1, 2022 Regular Board Meeting

Board Presentations:

Oliver Middle School Highlights: Jerrod Roberts, principal; Michelle Guerrieri, assistant principal; and Rebecca Tibbitts, assistant principal

Communications – Public Comments:

Members of the audience wishing to speak must sign in no later than 5:55 p.m. A period of time, not to exceed 30 minutes, is set aside at regular meetings of the board for the purpose of hearing comments from interested individuals. Board of Education members will not engage in conversation or answer questions during this portion of the meeting.

- Each speaker is allowed up to five (5) minutes to present his/her remarks.
- Speakers must not give or defer their time slot to another person.
- All remarks must be addressed to the President of the Board, or the presiding officer. Please ensure remarks are respectful and dignified. Public comments must not single any individuals out by using names or identifiable information.

Board Reports:

Committee	Last Meeting	Next Meeting	Committee Member(s)
BOCES Board	January 19, 2022 6 p.m.	February 16, 2022 6 p.m.	Mr. Gerald Maar (BCSD Liaison)
MCSBA Information Exchange	February 9, 2022 Noon	March 9, 2022 Noon	Trustee Robertson
MCSBA Board Leadership Meeting	January 5, 2022 5:45 p.m.	March 2, 2022 5:45 p.m.	President Carbone Vice President Harradine



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

MCSBA Labor Relations Committee	January 19, 2022 Noon	February 16, 2022 Noon	Trustee Lewis
MCSBA Legislative Committee	February 2, 2022 Noon	March 2, 2022 Noon	President Carbone
MCSBA Executive Committee	February 2, 2022 5:45 p.m.	April 27, 2022 5:45 p.m.	President Carbone & Mr. Bruno
Diversity, Equity, and Inclusion (DEI) Committee	February 2, 2022 4 p.m.	March 2, 2022 4 p.m.	President Carbone Vice President Harradine Member Robertson Mr. Bruno

1. New Business

- 1.1 Approval of the 2022-23 School Calendar

2. Policy Development

- 2.1 5110 Budget Planning and Development - second reading
- 2.2 5120 School District Budget Hearing - second reading
- 2.3 5130 Budget Adoption - second reading
- 2.4 5140 Administration of the Budget - second reading
- 2.5 5150 Contingency Budget - second reading
- 2.6 5210 Revenues - second reading
- 2.7 5220 District Investments - second reading
- 2.8 5230 Acceptance of Gifts, Grants and Bequests to the School District - second reading
- 2.9 5235 Sunshine Account (remove policy) - second reading

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
- 3.3 Approval of CSE Recommendations (3.3.1-3.3.8)
 - 3.3.1 On January 26, 27, and February 3, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On January 25, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On January 14, 18, 20, and 28, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On January 20, 2022, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On January 14, and 21, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.6 On January 24, 25, and 28, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.7 On January 20, and 25, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.8 On January 20, and 25, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

4. Personnel

CERTIFIED

4.1 Appointments

- 4.1.1 Scott Hunsinger, to be appointed as a long term substitute Elementary Teacher at Hill School retro active November 15, 2021 through February 15, 2022. Initial certificates in Childhood Education grades 1-6 and Students with Disabilities grades 1-6. Annual salary \$37,100 (prorated \$12,057).
- 4.1.2 Bailee Nelson, to be appointed as a long term substitute Art Teacher at the high school effective February 16, 2022 through June 30, 2022. Pending initial certificate in Art. Annual salary \$37,100 (prorated \$15,582).

4.2 Resignations

- 4.2.1 Laura Schrenker, Math Teacher at the high school to resign effective March 11, 2022.

4.3 Substitutes

- 4.3.1 Darlene Dukes (Contracted Building Substitute, \$130/day)
- 4.3.2 Kurt Eschner
- 4.3.3 Mackenzie Carter

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 – 4.6.6 The following staff members to be appointed as a Student Support Program Teacher at the high school effective February 22, 2021 through February 25, 2022, at a rate of \$38.00 per hour.
 - 4.6.1 Scott Hopsicker
 - 4.6.2 Jonathan Van Huben
 - 4.6.3 Matthew Schirmer
 - 4.6.4 Jared Strong
 - 4.6.5 Brian McCue
 - 4.6.6 Neil Paul
- 4.6.7 – 4.6.8 The following staff members to be appointed as an After School Academic Support and Learning Recovery Teacher effective February 28, 2022 through June 13, 2022, at a rate of \$25.00 per hour.
 - 4.6.7 Pamela Hasen
 - 4.6.8 Jared Strong
- 4.6.9 – 4.6.11 The following staff members to be appointed as a Student Support Program Teacher at the middle school effective February 22, 2021 through February 25, 2022, at a rate of \$38.00 per hour.
 - 4.6.9 Margaret Johansen
 - 4.6.10 Kyle Kita
 - 4.6.11 Danielle Spartano
- 4.6.12 – 4.6.23 The following staff members to be appointed as an AIS Math Sunrise Scholars Teacher at Barclay School effective March 9, 2021 through May 20, 2022, at a rate of \$53.00 per hour.
 - 4.6.12 Maren Aldrich
 - 4.6.13 Gary Borrelli
 - 4.6.14 Tracy Bush
 - 4.6.15 Tara Jackson
 - 4.6.16 Kristina Kirchgraber



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

- 4.6.17 Michael Leschander
- 4.6.18 Aimee Mayer
- 4.6.19 Melanie Macdonald
- 4.6.20 Bridget Quigley
- 4.6.21 Jodie Shatzel
- 4.6.22 Kelly Young
- 4.6.23 John Zelent
- 4.6.24 Kelly Kinslow, Ski Club Advisor Hill, Level L - Step 1 \$ 194.50 (prorated).
- 4.6.25 **Update**, Anne Parker, Ski Club Advisor Hill, Level L - Step 9 \$ ~~533~~ **\$ 266.50** (prorated).
- 4.6.26 -4.6.54 Spring Coaches

	Sports	Position	Name	Level	Step	Salary
4.6.26	Unified Basketball	(Updated)	Peyton Young	G	1	1922
4.6.27	Unified Basketball	(Updated)	Rebecca Rossier	G	2	2002
4.6.28	Baseball	Varsity	Matt Davis	C	OFF 7	4654
4.6.29	Baseball	Assistant	Andrew Rice	E	OFF 5	3593
4.6.30	Baseball	JV	Bryon Rockow	E	OFF 2	3386
4.6.31	Baseball	Mod A	Joseph Innes	F	8	2776
4.6.32	Baseball	Mod B	TBD	G	2	2002
4.6.33	Track	Varsity Boys	Michael LaFrance	C	OFF 7	4654
4.6.34	Track	Varsity Girls	Kendra Zaffuto	C	9	4052
4.6.35	Track	Assistant	Karen Rose	E	5	2784
4.6.36	Track	Assistant	Hannah Madden	E	2	2468
4.6.37	Track	Mod B	Phil Thore	G	OFF 6	2973
4.6.38	Track	Mod B	Matt Schirmer	G	9	2640
4.6.39	Track	Mod B	Christopher Wilbur	G	6	2349
4.6.40	Golf	Varsity	Michael Gagnier	C	OFF 7	4654
4.6.41	Golf	JV	David Messbauer	E	9	3255
4.6.42	Boys Lacrosse	Varsity	Josh Laskowski	C	5	3467
4.6.43	Boys Lacrosse	Assistant	Derek Howlett	E	5	2784
4.6.44	Boys Lacrosse	Mod A	Scott Hopsicker	F	OFF 4	3124
4.6.45	Girls Lacrosse	Varsity	Amy Nesbit	C	OFF 5	4474
4.6.46	Girls Lacrosse	Assistant	Coby Albone	E	5	2784
4.6.47	Girls Lacrosse	JV	Paige Lammes	E	4	2677
4.6.48	Girls Lacrosse	Mod B	Hugo Herrera	G	4	2172
4.6.49	Softball	Varsity	Hannah Bradshaw	C	7	3747
4.6.50	Softball	Assistant	Richard Bradshaw	E	8	3130
4.6.51	Softball	JV	Christina Sakran	E	8	3130
4.6.52	Softball	Mod B I	Brittany Hill	G	3	2089
4.6.53	Tennis	Varsity	Ed Gonzalez	C	OFF 7	4654
4.6.54	Tennis	Mod A	Kyle Kita	E	2	2468

- 4.6.55 Sara Worley, Mentor Teacher, \$500 (prorated February – June)
- 4.6.56 Peggy Jenkins, Mentor Teacher, \$500 (prorated February – June)
- 4.6.57 Tresa Constantino, Mentor Teacher \$500 (prorated February – June)



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

CLASSIFIED

4.7 Appointments

- 4.7.1 Courtney Carson, to be appointed as a probationary Head Bus Driver in the Transportation Department effective February 21, 2022. Rate is set at \$21.50 per hour. Probationary period begins on February 21, 2022 and ends on February 20, 2023.
- 4.7.2 Nicole Misner, to be appointed as a probationary Food Service Helper at Ginther School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023.
- 4.7.3 Crystal Morici, to be appointed as a probationary Food Service Helper at the High School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023.

4.8 Resignations

- 4.8.1 Melinda Hagen, School District Tax Collector, Business Office, resigning effective February 4, 2022.
- 4.8.2 Tony Greene, School Aide/Hall Monitor, High School, terminated effective February 4, 2022.
- 4.8.3 Courtney Carson, Office Clerk II (Provisional), High School, resigning effective February 20, 2022, pending board approval to the position of Head Bus Driver.

4.9 Substitutes

- 4.9.1 Aaron Frisch, Food Service Helper
- 4.9.2 Brandi Marchetti, School Aide
- 4.9.3 Quincy Maxfield, School Aide
- 4.9.4 Steven Hall, Student Support Partner
- 4.9.5 Christopher Brown, Student Support Partner (Pending fingerprint clearance.)
- 4.9.6 Christopher Santillo, Student Support Partner
- 4.9.7 Adrian Tyndell, Student Support Partner
- 4.9.8 David Sevor, Student Support Partner (Pending fingerprint clearance.)
- 4.9.9 Challi Way, Bus Driver
- 4.9.10 Karen Pahman, Food Service Helper
- 4.9.11 Eric Sheffer, Student Support Partner
- 4.9.12 Michael Grabowski, Student Support Partner (Pending fingerprint clearance.)

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Vincent DuVall Internship, (Michael LaFrance)
- 4.11.2 Ethan McAnally, Student Teaching, (Katelyn Marasco)
- 4.11.3 Collin Wheeler, Field Experience, (Pre K Teachers)
- 4.11.4 Tucker Cergol, Practicum, (Byron Rockow)
- 4.11.5 Sean Kenny, Practicum, (Joe Innes)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 – 4.13.2 The following staff have been appointed to the Sports Study Hall at the High School (at their current regular hourly rate) for the 2021-2022 school year.
- 4.13.1 Janice Bradt (Substitute) – Retroactive to January 28, 2022
- 4.13.2 Stephanie Koss (Substitute) – Retroactive to January 26, 2022



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- 5.2 Approval of Single Audit Report June 30, 2021
- 5.3 Approval of Extra Class Audit Report and Corrective Action Plan, June 30, 2021
- 5.4 Approval of External Audit Services RFP approval

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

13. Executive Session

- 13.1 It is anticipated that the Board will enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

14. Adjournment

Next Board of Education Meeting:

Tuesday, February 15, 2022, at 6 p.m., Hill Cafetorium

****Visitors must complete a health screening prior to attending the Board meeting found at www.bcsd.org (click on the Community tab and “BCSD Visitor/Vendor Health Screening”).***

Face coverings are required regardless of vaccination status.

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
February 1, 2022**

These are the minutes of the Regular Board Meeting held on February 1, 2022. The meeting was called to order at 6:01 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
David Howlett, Board Member
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Chris Drazan
Tammy Bubb

Excused:

Lynn Carragher, Assistant to the Superintendent for Inclusive Education

A moment of silence was observed for our colleague and friend, Lisa Marcera who passed away last month. Lisa was a dedicated employee for over 15 years. She served in our food service department, as a teacher aide and a bus attendant before becoming a bus driver several years ago. She is greatly missed.

ORDER OF THE AGENDA

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda with the addition of hand carries 4.3.6 and 4.7.1. The motion carried 7-0.

MINUTES

Mr. Lewis moved, seconded by Mr. Legault, the Board of Education approved the January 18, 2022 Regular Board Meeting minutes. The motion carried 7-0.

BOARD PRESENTATIONS

None

COMMUNICATION – PUBLIC COMMENT

- Chris Drazan thanked the Board for doing what they do. He discussed COVID-19 protocol and interest in having PCR tests available on campus for families.
- Tammy Bubb expressed thanks for keeping schools open and would like to see advocacy regarding COVID-19 mandates.

BOARD REPORTS

- Mr. Lewis attended the MCSBA Labor Relations Committee Zoom meeting on January 19 regarding the SuperEval tool.

- Mr. Harradine reported that the DEI committee is continuing to move forward and finding footing. He shared February 2 is the next meeting and a representative from Foodlink will be speaking to address the socioeconomic part of diversity.

1. New Business

- 1.1 Mr. Harradine moved, seconded by Ms. Robertson, RESOLVED that Gerald Maar, residing at 7590 Fourth Section Rd., Brockport, NY 14420 in the Brockport Central School District is hereby nominated as a candidate on the Monroe 2-Orleans BOCES Board for a three-year term of office to begin July 1, 2022 and end on June 30, 2025. The motion carried 7-0.

2. Policy Development

The Board of Education reviewed first reading of policies 2.1-2.9.

- 2.1 5110 Budget Planning and Development
- 2.2 5120 School District Budget Hearing
- 2.3 5130 Budget Adoption
- 2.4 5140 Administration of the Budget
- 2.5 5150 Contingency Budget
- 2.6 5210 Revenues
- 2.7 5220 District Investments
- 2.8 5230 Acceptance of Gifts, Grants and Bequests to the School District
- 2.9 5235 Sunshine Account (remove policy)

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- Dr. Kluth shared that Foodlink is an active participant with the pop-up pantry to help the community. The National Honor Society would like to help enhance the pop-up pantry and local food shelf. Mr. Benzan organized a meeting with Foodlink and Brockport Food Shelf to discuss opportunities in the community and how we could partner to assist students and the community in creating a stable brick and mortar pantry for families grades K-12. The BEST Foundation has donated to the group. Ms. Carbone commented she is happy to hear poverty is a high priority in diversity conversations.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
- None (Ms. Carragher excused)
- 3.3 Mr. Howlett moved, seconded by Ms. Robertson, the Board approved Consent Items (CSE) 3.3.1-3.3.8. The motion carried 7-0.
- 3.3.1 On December 1, and 2, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On November 22, 29, December 3, 6, 10 and 13, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On November 23, 29, and December 7, 2021, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On November 18, 22, December 2 and 6, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On December 3, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.6 On November 29, December 8, 9, and 13, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.7 On November 19, December 3, and 18, 2021, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.8 On December 3, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Howlett moved, seconded by Mr. Turbeville, the Board approved Personnel 4.1-4.13 (including hand carries 4.3.6 and 4.7.1). The motion carried 7-0.

CERTIFIED**4.1 Appointments**

- 4.1.1 **UPDATE** Sara Wolcott, to be appointed as a long term substitute English Teacher at the high school effective August 31, 2021 through ~~February 9, 2022~~ **March 31, 2022**. Initial certificates in English language arts grades 7-12 and English language arts extension grades 5-6. Annual salary rate of \$37,100 (prorated ~~\$20,811~~ **\$26,429**).
- 4.1.2 Shannon Patricelli, to be appointed as a long term substitute Elementary Teacher at the middle school effective February 2, 2022 through June 30, 2022. Initial certificates in Childhood Education grades 1-6 and Students with Disabilities grades 1-6. Annual salary rate of \$38,900 (prorated \$19,255).
- 4.1.3 Theresa Cacciola, to be appointed as a part time (0.2 FTE) district wide physical therapist effective February 2, 2022. Annual salary rate of \$ 45, 979 (prorated \$4,551).
- 4.1.4 Lauren Ferrimani-Smith, to be appointed as a social worker at the high school effective February 14, 2022. (pending finger print clearance). Anticipated provisional certificate as a school social worker. Probationary period February 14, 2022 through February 13, 2026. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary rate \$54,344. (prorated \$23,367).

4.2 Resignations

- 4.2.1 Maria Shea, Special Education Teacher at the high school, to resign for the purpose of retirement effective June 30, 2022.
- 4.2.2 Shawn Halquist, Music Teacher at the high school, to resign for the purpose of retirement effective June 30, 2022.

4.3 Substitutes

- 4.3.1 Courtney Crandall
- 4.3.2 Chelsea Finnerty, Contracted Building Substitute, terminated effective January 25, 2022.
- 4.3.3 Cassidy Mullins
- 4.3.4 Cara Gopen, pending fingerprint clearance
- 4.3.5 Jonah Seiler
- 4.3.6 (Hand Carry) Bridget Harvey, Contracted Building Substitute (\$130/day)

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 Ryan Billington
- 4.4.2 Allison Damuth
- 4.4.3 Angela De Gennaro
- 4.4.4 Hannah Dills
- 4.4.5 Abigail Hull
- 4.4.6 Sydney Horschel
- 4.4.7 Hannah True

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 Yvonne Casale, extra teaching assignment, (0.1 FTE), effective February 2, 2022 through June 30, 2022, \$ 3,751.
- 4.6.2 Hugo Herrera, Varsity Girls Soccer Coach, Level C Step 8, \$ 3897.

CLASSIFIED**4.7 Appointments**

- 4.7.1 Amanda Bly-Parmele, to be appointed as a probationary Teacher Aide at Hill School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023.
- (Hand Carry) ~~Amanda Bly Parmele, to be appointed as a probationary Teacher Aide at Hill School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023. RESCINDED ACCEPTANCE.~~
- 4.7.2 Kaylee Pilon, to be appointed as a probationary Teacher Aide at Oliver Middle School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023. (Pending fingerprint clearance.)
- 4.7.3 Kailey McPhee, to be appointed as a probationary Teacher Aide at Oliver Middle School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023.

4.8 Resignations

- 4.8.1 Paula DeMarco, Teacher Aide, Barclay School, resigning for the purpose of retirement effective March 31, 2022.
- 4.8.2 Laura Alhart, Food Service Helper, High School, resigned effective January 28, 2022.

4.9 Substitutes

- 4.9.1 Paula DeMarco, Teacher Aide
- 4.9.2 Crystal Morici, Teacher Aide
- 4.9.3 Donald Litolff, Bus Driver
- 4.9.4 Andre Shaw, Bus Driver

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Jacob Rausch, Internship, (Todd Hagreen)
- 4.11.2 Amanda Rose, Field Experience, (John Zelent)
- 4.11.3 Kelsey Williams, Field Experience, (Pre K Teaching Staff)

4.12 Leaves of Absence

- 4.12.1 Carrie Franklin, Teacher Aide, effective February 2, 2022 through March 2, 2022.
- 4.12.2 Franklin Unger, Bus Driver, effective January 27, 2022 through the tentative date of May 25, 2022.
- 4.12.3 Carla Carson, Bus Driver, effective February 9, 2022 (PM) through the tentative date of May 8, 2022.

4.13 Other

- 4.13.1 **UPDATE** – Kerry Mallon, change from Temporary appointment to Probationary appointment as an Office Clerk III, effective December 22, 2021.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- Ms. Reichhart shared information was emailed out from last week's budget subcommittee meeting where elementary and Oliver Middle School were discussed.
 - Ms. Reichhart shared that Tom Zuber from Mengel Metzger Barr, LLC came in for Audit Committee meeting and will be sending two audits to the Board for approval at the next meeting.
- 5.2 Mr. Turbeville moved, seconded by Mr. Howlett, **RESOLVED**, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the Hill School and High School for July 2021–December 2021, Oliver Middle School for July 2021-October 2021. The motion carried 7-0.
- 5.3 Mr. Howlett moved, seconded by Mr. Legault, **RESOLVED**, that the Board of Education approve the Treasurer's Report for the month of December 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 7-0.

- 5.4 Mr. Turbeville moved, seconded by Mr. Legault, RESOLVED, that the Board of Education approve the Financial Report for the month of December 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 7-0.

7. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley provided an update on the 2020 100K project—more floor work will be completed over February break at OMS. Going out to bid for 2021 which will include more flooring tile at OMS and roofing and masonry for 2022.
 - Mr. Winkley shared that we partnered with BOCES for bus driver training. Five people made both Friday and Saturday classes. We are hoping to do a couple days a week and supplement with our trainers to get new drivers on the road quicker.
 - Mr. Winkley also provided an update on Solar bid timelines and shared he will follow up on the contract.
- 6.2 Mr. Lewis moved, seconded by Ms. Robertson, WHEREAS, the District Transportation Services Bid opened on January 25, 2022, at 11 a.m. The bid was advertised in the Daily Record and three (3) companies responded. After reviewing submissions, the District awards **District Transportation Services** as follows:

Service	Company	Amount
Service 1 Bus/Driver/Attendant	Transpo Bus Services LLC dba T BS	See attached rate chart inclusive of 10% discount
Service 2 – Driver Leasing (labor only)	Comfortable Transportation LLC	\$54.45 per hour

RESOLVED, that the Board of Education approve the above companies to provide Transportation Services for Brockport Central School District. The motion carried 7-0.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- None

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno shared how far we have come and things are going as well as can be expected considering the challenges schools face.
 - Mr. Bruno thanked the Board for approving transportation services. He noted that having a little help from outside companies will help us through some of these challenges. He gave kudos to our transportation team and that we are not looking at subcontracting, just looking to fill some of the gaps. He also thanked BOCES for helping with bus driver training while our staff is on the road assisting where needed.
 - Mr. Bruno shared he will be attending the Monroe County School Boards Legislative Breakfast on Saturday as a table leader. There will be talking points to get assistance from elected officials.
 - Mr. Bruno discussed changes including new rules in place for the Return to Play protocol following COVID-19.
 - Mr. Bruno also shared there are many great things happening in the district. He attended Ski Club with Hill students Friday Night and with Oliver Middle and High School students on Saturday. He shared that we have the most polite, engaging and respectful students.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
 9.2 2022-23 Budget Development Calendar
 9.3 2021-22 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

- The Board members expressed appreciation to what everyone around the table does for our students.
- Mr. Lewis shared he attended the Portside Royals Hockey game, which was also teacher appreciation night. He said it was a lot of fun and neat that seniors invited a teacher and talked about them.
- Mr. Legault thanked executive staff and superintendent for leading the way in Monroe County and he is very proud to be on this board. Mr. Legault and the rest of the board recognized Maria Shea and Shawn Halquist and wished them well in retirement.
- Mr. Harradine shared he will be attending the OMS Musical, Moana Jr. and hopes others can make it as well. He shared that we have a nationally ranked race walker and there are many good things happening here academically, artistically, and athletically. He noted it would be nice to have more achievers recognized at Board meetings.
- Ms. Carbone shared that combining students from Brockport and Spencerport to make up the Portside Royals hockey team was one of the best decisions the Board made so we could provide opportunities for our students. She also mentioned that she will be attending the Legislative Breakfast. She thanked community members for coming to the Board meeting.

13. Executive Session

- 13.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the regular meeting at 6:43 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 7-0.

Ms. Robertson moved, seconded by Mr. Lewis, the Board entered into executive session at 7:01 p.m. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned executive session and entered into regular session at 7:55 p.m. The motion carried 7-0.

14. Adjournment

- 14.1 Mr. Turbeville moved, seconded by Mr. Howlett, the Board adjourned the meeting at 7:57 p.m. The motion carried 7-0.

Prepared by:

Debra S. Moyer, District Clerk

Date

PRESENTATIONS TO THE BOARD



BROCKPORT
BOARD OF
EDUCATION
PRESENTATION
February 15, 2022

A.D. OLIVER MIDDLE SCHOOL



OMS BUILDING
GOALS 21-22

Teachers and Administration will use data to inform instructional practices, interventions, and adapt curriculum to close skill gap areas and provide enrichment while simultaneously implementing grade level content.

- *Goal - By June 2022, all courses will have 2 common formative assessments for each unit of study throughout the year and will be able to analyze data to inform instruction.*
-

To be a culturally and developmentally responsive school, involving school stakeholders (faculty, staff, parents, students) as partners in the education of our children.

- *Goal - By June 2022, our systems and structures will provide opportunities to support students' cultural and developmental needs.*

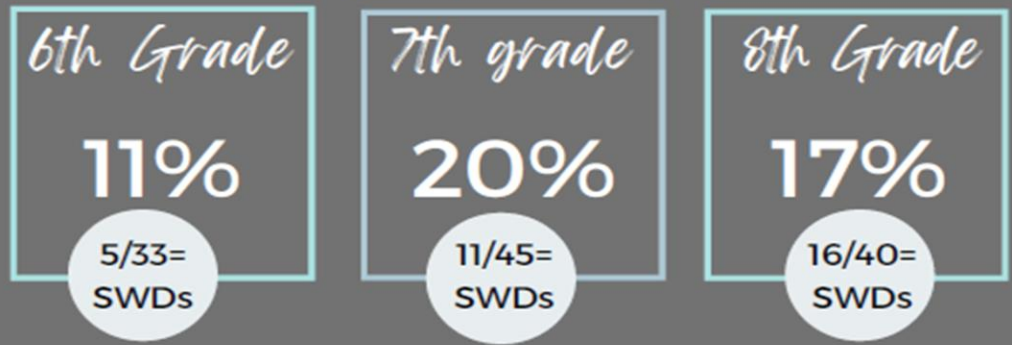
OMS DATA SYSTEM TEAMS

Persons/Group	Types of Data	Frequency
MTSS System Team (Admin. Team/Instructional Coach/Psych.)	<ul style="list-style-type: none"> • School wide/Grade level: <ul style="list-style-type: none"> ○ iReady ○ Common Assessments (eDoctrina) ○ Course Grades ○ Social Emotional ○ Behavior ○ Attendance 	Monthly
Grade Level Huddles (Admin., Counselor, Psych.)	<ul style="list-style-type: none"> • Grade Level <ul style="list-style-type: none"> ○ Social Emotional ○ Behavior ○ Attendance ○ Grade level instructional data 	Bi-weekly
PLCs	<ul style="list-style-type: none"> • Grade Level/Course <ul style="list-style-type: none"> ○ Common Formative Assessments ○ Common Summative Assessments ○ iReady 	Weekly (1/4)
Team Meetings (MTSS)	<ul style="list-style-type: none"> • Team Data <ul style="list-style-type: none"> ○ Behavior ○ Attendance ○ Share out PLC data 	Weekly (1/4)
MTSS+ Meetings	<ul style="list-style-type: none"> • All above groups share out a summary of most recent data • Pick 1-2 areas or student groups to prioritize/set goals and create action plan based on data • Recommend students for Form A/B, other follow-up 	Monthly

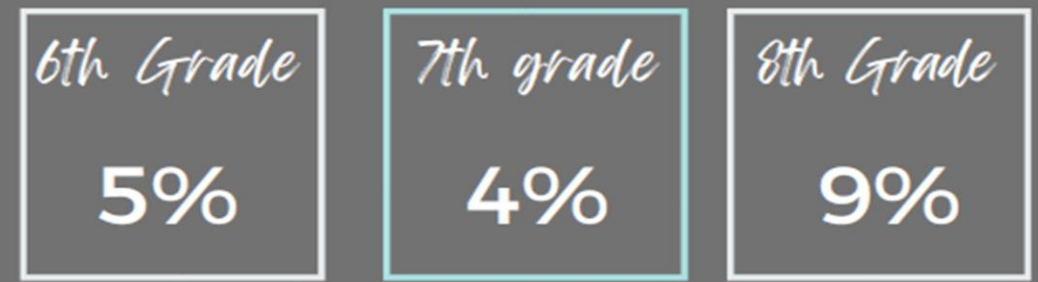
Attendance Data

Roughly 18% of total student population has met the risk threshold (AC not included).

Percentage of students who have missed 10% of school



Percentage of students who have missed 20% of school



ATTENDANCE SUBGROUP ACTION ITEMS

- Updated Attendance Letter with resources to families
- Attendance incentives
- Sandwich boards in front of the school with attendance information
- New and improved student passes
- Students with Attendance Goals (SWAG) Tier 2 Skills Group

Social-Emotional Benchmark 2021



18%

Difficulty handling frustration & anger

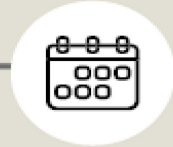
6th-25%
7th: 14%
8th: 16%



26%

Heightened anxiety

6th: 25%
7th: 32%
8th: 22%



20%

Difficulty with organization (often need adult help)

6th: 20%
7th: 22%
8th: 18%



15%

Sadness or hopelessness

6th: 12%
7th: 16%
8th: 16%



12%

Feel disconnected to school (**never** like school)

6th: 7%
7th: 14%
8th: 15%



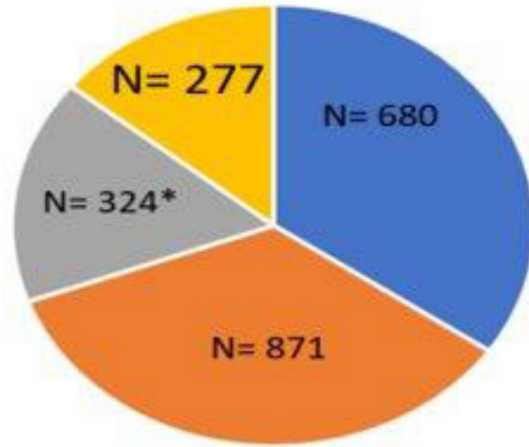
6%

Difficulty making friends or getting along with peers

6th: 6%
7th: 5%
8th: 6%

BEHAVIOR DATA

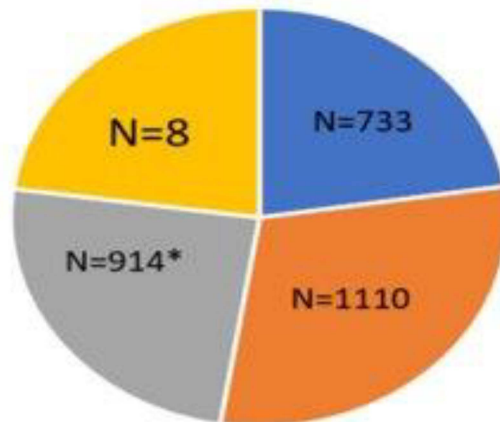
of Events(Referrals Processed)



2019-2020*
Last recorded date was March 12, 2020 due to COVID quarantine.

■ 2014-2015 ■ 2017-2018 ■ 2019-2020* ■ 2021-2022

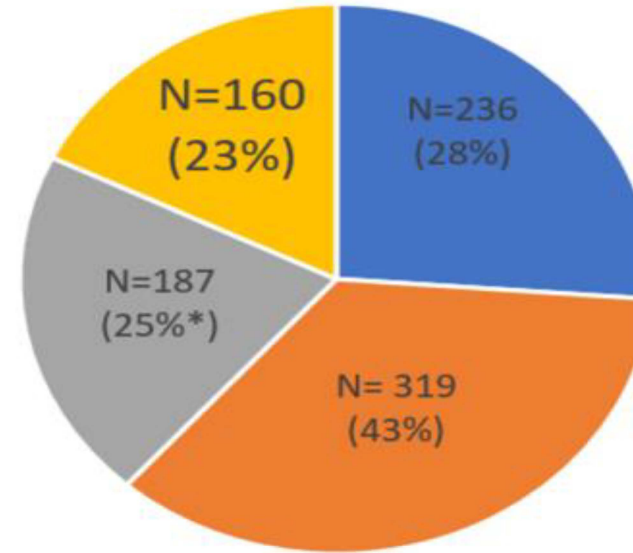
Number of Office Visits



2019-2020*
Last recorded date was March 12, 2020 due to COVID quarantine.

■ 2014-2015 ■ 2017-2018 ■ 2019-2020 ■ 2021-2022

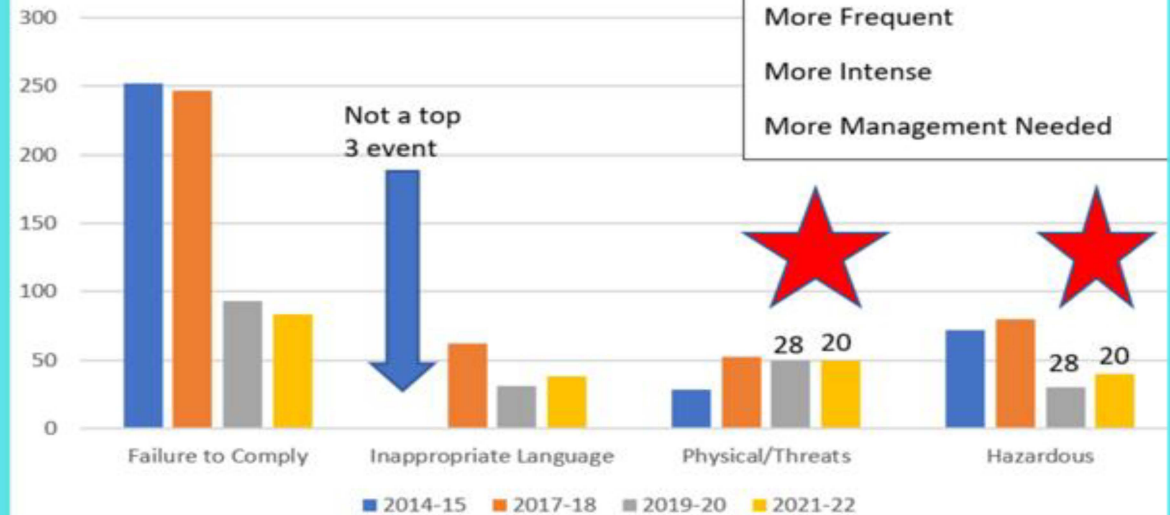
of Students Involved



2019-2020*
Last recorded date was March 12, 2020 due to COVID quarantine.

■ 2012-2015 ■ 2017-2018 ■ 2019-2020 ■ 2021-2022

Most Frequent Events



BEHAVIOR SUBGROUP ACTION ITEMS

- PBIS Team/Boosters
- Restorative Practices
- Character Strong
- Tier 2/Skills Groups
- Parent Book Study
- Grade Level Team Meetings



COURSE/ACADEMIC SUBGROUP ACTION ITEMS

- Pillars- Interventions/Enrichment Groupings
- PLCs/Curriculum Planning
- Coaching Cycles
- Professional Development- Tier I Instruction (Planning for Student Needs)
- Collegial Learning Walks
- CFAs/eDoctrina

COURSE AND ACADEMIC DATA

- **Beginning of year to mid year iReady data**
 - **Meeting Benchmark - on grade level or one year below**
- **Ineligible List data**
 - **Failing 2 or more courses**

<u>6th grade</u> Ineligible	<u>7th grade</u> Ineligible	<u>8th grade</u> Ineligible
6%	17%	21%
9%	15%	15%

OMS iReady Growth

	BOY	MOY
Reading	55%	59%
Math	61%	66%

QUESTIONS/COMMENTS



COMMUNICATIONS



1.0 NEW BUSINESS



2.0 POLICY



Adoption Date: 7/19/1994, Revised: 6/20/2000; 1/20/04;9/5/06;12/4/07; 2/10/09; 10/6/09; 2/27/18

5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

BUDGET

5110 BUDGET PLANNING AND DEVELOPMENT

Budget development is an integral part of program and activity planning of the Brockport Central School District. The budget development process should provide opportunities for public information and feedback.

The Superintendent of Schools will have overall responsibility for budget preparation, including the construction of and adherence to a budget calendar.

Principals will develop and submit budget requests for their particular schools in conjunction with the advice and suggestions of staff members and their own professional judgment. Each school's budget request will be the principal's recommendation to use available resources to achieve the approved educational objectives of the school. Program budgets and school budgets will reflect state and federal requirements, special sources of funding, and District objectives and priorities.

The Board of Education will consider budget requests, and will review allocations for appropriateness and for their consistency with the District's educational priorities.

Budget documents for distribution to the public shall be clear and organized and contain sufficient detail to adequately inform the public regarding estimated revenues, proposed expenditures, transfers to other funds, fund balance information, and changes in such information from the prior year's budget.

In accordance with Commissioner's Regulations, the budget will be presented in three components which are to be voted upon as one proposition:

- a) A program component which shall include, but need not be limited to, all program expenditures of the District, including the salaries and benefits of teachers and any school administrators or supervisors who spend a majority of their time performing teaching duties, and all transportation operating expenses;
- b) A capital component which shall include, but need not be limited to: all transportation capital, debt service, and lease expenditures; costs resulting from judgments and tax certiorari proceedings or the payment of awards from court judgments, administrative orders or settled or compromised claims; all facilities costs of the District, including facilities lease expenditures, the annual debt service and total debt for all facilities financed by bonds and notes of the District, and the costs of construction, acquisition, reconstruction, rehabilitation or improvement of school buildings; and a rental, operations and maintenance section that includes base rent costs, total rent costs, operation and maintenance charges, cost per square foot for each facility leased by the District, and all expenditures associated with custodial salaries and benefits, service contracts, supplies, utilities, and maintenance and repairs of school facilities; and

c) An administrative component which shall include, but need not be limited to: office and central administrative expenses, traveling expenses and all compensation, including salaries and benefits of all school administration and supervisors, business administrators, superintendents of schools and deputy, assistant, associate or other superintendents under all existing employment contracts or collective bargaining; all expenditures associated with the operation of the Board of Education, the Office of the Superintendent of Schools, General Administration, the School Business Office; consulting costs not directly related to direct student services and programs, planning; and all other administrative activities.

Additionally, the Board shall append to the proposed budget the following documents:

a) A detailed statement of the proposed total compensation to be paid to the Superintendent of Schools, and any Assistant Superintendent or Assistant to the Superintendent of Schools, including a delineation of the salary, annualized cost of benefits and any in-kind or other form of remuneration;

b) A list of all other school administrators and supervisors, if any, whose annual salary for the coming school year will be at or above that designated in law for such reporting purposes, with the title of their positions and annual salary identified;

c) A School District Report Card, prepared pursuant to Commissioner's Regulations, which includes measures of the academic performance of the District, on a school by school basis, and measures of the fiscal performance of the District;

d) A Property Tax Report Card prepared in accordance with law and Commissioner's Regulations (see subheading Property Tax Report Card); and

e) A Tax Exemption Report prepared in accordance with law (see subheading Tax Exemption Report).

The Board shall attest that operating funds in excess of the current school year budget, not including funds properly retained under other sections of law have been applied in determining the amount of the school tax levy. Surplus funds shall mean any operating funds in excess of four percent.

The proposed budget for the ensuing school year shall be reviewed by the Board and publicly disseminated, in accordance with law, prior to its submission to District voters for approval.

District funds may be expended to inform the public regarding the annual budget and to present the annual budget to District voters; however, such funds shall not be utilized to promote either a favorable or negative opinion of the proposed budget.

Property Tax Report Card

Each year, the Board shall prepare a Property Tax Report Card, pursuant to Commissioner's Regulations, and shall make it publicly available by transmitting it to local newspapers of general circulation, appending it to copies of the proposed budget made publicly available as

required by law, making it available for distribution at the Annual Meeting, and otherwise disseminating it as required by the Commissioner.

The Property Tax Report Card shall include:

- a) The amount of total spending and total estimated school tax levy that would result from adoption of the proposed budget, and the percentage increase or decrease in total spending and total school tax levy from the District budget for the preceding school year;
- b) The projected enrollment for the school year for which the budget is prepared, and the percentage change in enrollment from the previous year; and
- c) The percentage increase in the average of the Consumer Price Indexes from January first of the prior school year to January first of the current school year as defined in Education Law;
- d.) The projected amount of the adjusted unrestricted fund balance that will be retained if the proposed budget is adopted, the projected amount of the adjusted restricted fund balance; the projected amount of the assigned appropriated fund balance,; the percentage of the proposed budget that the adjusted unrestricted fund balance represents, the actual adjusted unrestricted fund balance retained in the District budget for the preceding school year, the percentage of the District budget for the preceding school year that the actual adjusted unrestricted fund balance represents, and a schedule of reserve funds providing the name of each reserve fund, a description of its purpose, the balance as of the close of the third quarter of the current fiscal year, and a brief statement explaining any plans for the use of each reserve fund for the ensuing fiscal year; and
- e) The District's school tax levy limit calculation.

The District will submit its school tax levy limit calculation to the Office of the State Comptroller, NYSED, and the Office of Taxation and Finance by March 1 each year. If a voter override of the tax levy limit is necessary, the budget vote must be approved by sixty percent of the District's qualified voters present and voting.

A copy of the Property Tax Report Card prepared for the Annual District Meeting shall be submitted to the NYSED in the manner prescribed by the Department by the end of the business day next following approval of the Property Tax Report Card by the Board, but no later than the third Tuesday in May.

Tax Exemption Report

A Tax Exemption Report shall be attached to any tentative or preliminary budget and shall become part of the final budget. This report shall be on the form as prescribed by the State Board of Real Property Services and shall show the following:

- a) How much of the total assessed value of the final assessment roll(s) used in the budgetary process is exempt from taxation;
- b) Every type of exemption granted as identified by statutory authority;

- c) The cumulative impact of each type of exemption expressed either as a dollar amount of assessed value or as a percentage of the total assessed value on the roll;
- d) The cumulative amount expected to be received from recipients of each type of exemption as payments in lieu of taxes or other payments for municipal services; however, individual recipients are not to be named; and
- e) The cumulative impact of all exemptions granted.

Notice of this report shall be included in any notice of the preparation of the budget required by law and shall be posted by the District for public notice.

Policy References:

Education Law Sections 1608(3)-(7), 1716(3)-(7), 2022(2-a), 2601-a(3) and 2601-a(7)

General Municipal Law Section 36

Real Property Tax Law Sections 495 and 1318 (1)

8 New York Code of Rules and Regulations (NYCRR) Sections 170.8, 170.9 and 170.11

State Education Department Handbook No. 3 on Budget

Adoption Date: 7/19/1994, Revised: 7/11/1995; 6/20/00; 1/20/04; 10/6/09; 2/27/18
5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

BUDGET

5120 SCHOOL DISTRICT BUDGET HEARING

The Board of Education will hold an Annual Budget Hearing, in accordance with law, so as to inform and present to District residents a detailed written statement regarding the Brockport Central School. District's estimated expenditures and revenue for the upcoming school year prior to the budget vote which is taken at the Annual District Meeting and Election.

The Budget Hearing will be held not less than seven and not more than fourteen days prior to the Annual District Meeting and Election or Special District Meeting at which the budget vote will occur. The proposed budget will be completed at least seven days prior to the budget hearing at which it is to be presented.

Notice of the date, time and place of the annual budget hearing will be included in the notice of the Annual Meeting and Election and/or Special District Meeting as required by law.

Budget Notice

The District Clerk shall mail a School Budget Notice to all qualified voters of the District after the date of the Budget Hearing, but no later than six days prior to the Annual Meeting and Election or Special District Meeting at which a school budget vote will occur. The School Budget Notice shall compare the percentage increase or decrease in total spending under the proposed budget over total spending under the District budget adopted for the current school year, with the percentage increase or decrease in the Consumer Price Index from January first of the prior school year to January first of the current school year.

The Budget Notice shall include a description of how total spending and the tax levy resulting from the proposed budget would compare with a projected contingency budget, assuming that such contingency budget is adopted on the same day as the vote on the proposed budget. Such comparison shall be in total and by component (i.e., program, capital and administrative), and shall include a statement of the assumptions made in estimating the projected contingency budget. The District will also include in the notice the school tax levy limit, the proposed school year tax levy (without permissible exclusions to the school tax levy limit), the total permissible exclusions, the proposed school year tax levy (including permissible exclusions to the school tax levy limit), and any other provisions as dictated by law.

The Notice shall also include, in a manner and format prescribed by the Commissioner of Education, a comparison of the tax savings under the basic school tax relief (STAR) exemption and the increase or decrease in school taxes from the prior year, and the resulting net taxpayer savings for a hypothetical home within the District with a full value of one hundred thousand

dollars under the existing District budget as compared with such savings under the proposed budget.

The Notice shall also set forth the date, time and place of the school budget vote in the same manner as in the Notice of the Annual Meeting. The School Budget Notice shall be in a form prescribed by the Commissioner of Education.

Policy References:

Notice of Budget Hearing/Availability of Budget Statement

Education Law Sections 1608(2), 1716(2), 2003(1),
2004(1), and 2601-a(2)

Election and Budget Vote

Education Law Sections 1804(4), 1906(1), 2002(1),
2017(5) and (6), 2022(1), and 2601-a(2)

Budget Development and Attachments

Education Law Sections 1608(3), (4), (5), (6), and (7);
1716(3), (4), (5), (6), and (7); 2022(2-a); and 2601-a(3)

8 New York Code of Rules and Regulations

(NYCRR) Sections 100.2(bb), 170.8, 170.9, and 170.11

Adoption Date: 7/19/1994, Revised: 6/20/2000; 2/27/18
5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

BUDGET

5130 BUDGET ADOPTION

The Board of Education shall review the recommended budget of the Superintendent of Schools and shall seek public input and feedback regarding the recommended budget. The Board may modify the recommended budget of the Superintendent prior to its submission to the voters of the Brockport Central School District. Final authorization of the proposed budget is dependent upon voter approval unless a contingency budget is adopted by the Board.

In the event the original proposed budget is not approved at the Annual District Meeting and Election, the Board may resubmit the original proposed budget or a revised budget for voter approval, or individual propositions may be placed before District voters, at a special meeting held at a later date. In the alternative, if the initial proposed budget is defeated, the Board may adopt a contingency budget

The District budget for any school year, or any part of such budget, or any proposition(s) involving the expenditure of money for that school year, shall not be submitted for a vote of the qualified District voters more than twice.

The District budget, once adopted, becomes the basis for establishing the tax levy on real property within the District. The District will post its final annual budget and any multi-year financial plan adopted by the Board for public notice.

Policy References:

Education Law Sections 1608, 1716, 1804(4),

1906(1), 2002(1), 2003(1), 2004(1), 2022, 2023,

and 2601-a

8 New York Code of Rules and Regulations (NYCRR)
Sections 100.2(bb), 170.8, 170.9, and 170.11

Adoption Date: 7/19/1994, Revised: 6/20/2000; 2/27/18
5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

BUDGET

5140 ADMINISTRATION OF THE BUDGET

The Chief Financial Officer of the Brockport Central School District shall be the Assistant Superintendent for Business, who shall be responsible to the Board of Education for the administration of the budget. This includes, but is not limited to:

- a. Acquainting District employees with the final provisions of the program budget and guiding them in planning to operate efficiently and economically within these provisions; and
- b. Providing direction to the District in maintaining such records of accounting control as are required by the New York State Uniform System of Accounts for School Districts, the Board, and such other procedures as are deemed necessary and shall keep the various operational units informed through periodic reports as to the status of their individual budgets.

Unless otherwise provided by law, no claim against the District will be paid unless such claims have been audited and approved by the Board or authorized claims auditor.

Adoption Date: 6/20/2000; 2/27/18

5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

BUDGET

5150 CONTINGENCY BUDGET

If the proposed budget is not approved by voters of the Brockport Central School District at the Annual District Meeting and Election, the Board of Education may either resubmit the original or revised budget for voter approval at a special meeting held at a later date, or adopt a contingency budget and levy a tax for teachers' salaries and ordinary contingent expenses as enumerated in law. If the Board decides to submit either the original or a revised budget to the voters for a second time, and the voters do not approve the second budget submittal, the Board shall adopt a contingency budget and levy a tax for those expenditures mandated pursuant to law and/or for those services necessary to maintain the educational program.

Policy References:

Education Law Sections 2002, 2023, 2024, and 2601-a

Adoption Date: 7/19/1994, Revised: 6/20/2000; 4/24/18
5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

INCOME

5210 REVENUES

The Treasurer will have custody of all funds of the Brockport Central School District in accordance with the provisions of state law. The Treasurer will be authorized and directed by the Board of Education to invest the balances available in various District funds in accordance with regulations set forth in state law.

Policy References: Education Law Sections 1604(a) and 1723(a)

Adoption Date: 2/2/1988, Revised: 7/19/1994; 6/20/00; 4/24/18
5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

INCOME

5220 DISTRICT INVESTMENTS

Whenever the Brockport Central School District has funds (including operating funds, reserve funds and proceeds of obligations) that exceed those necessary to meet current expenses, the Board of Education shall authorize the Assistant Superintendent for Business to invest such funds in accordance with all applicable laws and regulations and in conformity with the guidelines established by this policy.

Objectives

The District investment shall be guided by the following principles:

- a) Investments shall be made in a manner so as to safeguard the funds of the District;
- b) Bank deposits shall be made in a manner so as to safeguard the funds of the District;
- c) Investments shall be sufficiently liquid so as to allow funds to be available as needed to meet the obligations of the District; and
- d) Funds shall be invested in such a way as to earn the maximum yield possible given the first three investment objectives.

Authorization

The authority to deposit and invest funds is delegated to the Assistant Superintendent for Business. These functions shall be performed in accordance with the applicable sections of the General Municipal Law and the Local Finance Law of the State of New York.

The Assistant Superintendent for Business may invest funds in the following eligible investments:

- a) Obligations of the State of New York;
- b) Obligations of the United States Government, or any obligations for which principal and interest are fully guaranteed by the United States Government;
- c) Time Deposit Accounts placed in a commercial bank authorized to do business in the State of New York, providing the account is collateralized as required by law;
- d) Transaction accounts (demand deposits) both interest bearing and non-interest bearing that do not require notice of withdrawal placed in a commercial bank authorized to do business in the State of New York, providing the account is collateralized as required by law;
- e) Certificates of Deposits placed in a commercial bank authorized to do business in the State of New York providing the Certificates are collateralized as required by law, provided
 - 1) Deposits in excess of the amount insured by the Federal Deposit Insurance Company will be secured in accordance with subdivision 3 of the General Municipal Law Section 10(2)(a)(ii),

and

2) The District may, in its discretion, authorize the bank designated for the deposit of District funds to arrange for the redeposit of such funds in one (1) or more banking institutions, for the account of the District, through a deposit placement that meets the conditions set forth in General Municipal Law Section 10(2)(a)(ii); or

f) Securities purchased pursuant to a Repurchase Agreement whereby one party purchases securities from a second party and the second party agrees to repurchase those same securities on a specific future date at an agreed rate of return (the interest rate).

Implementation

Using the policy as a framework, regulations and procedures shall be developed which reflect:

- a) A list of authorized investments;
- b) Procedures including a signed agreement to ensure the District's financial interest in investments;
- c) Standards for written agreements consistent with legal requirements;
- d) Procedures for the monitoring, control, deposit and retention of investments and collateral which shall be done at least once a month;
- e) Standards for security agreements and custodial agreements consistent with legal requirements;
- f) Standards for diversification of investments including diversification as to type of investments, firms and banks with whom the District transacts business; and
- g) Standards for qualification of investment agents which transact business with the District including, at minimum, the Annual Report of the Trading Partner.

Policy References: General Municipal Law Section 39
Education Law Sections 1604-a, 1723(a) and 3652
Local Finance Law Section 165

Adoption Date: 7/19/1994, Revised: 5/20/1997; 2/03/98; 6/20/00; 4/24/18
5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

INCOME

5230 ACCEPTANCE OF GIFTS, GRANTS AND BEQUESTS TO THE SCHOOL DISTRICT

The Board of Education may accept gifts, grants or bequests of money, real or personal property, as well as other merchandise which, in view of the Board, add to the overall welfare of the Brockport Central School District. Such acceptance shall be in accordance with existing laws and regulations, and must be otherwise consistent with the District's stated mission and priorities.

The Board is not required to accept any gift, grant or bequest and does so at its discretion, basing its judgment on the best interests of the District. Furthermore, the Board will not accept any gift, grant or bequest which constitutes a conflict of interest or gives an appearance of impropriety.

The Board will safeguard the District, the staff and students from commercial exploitation, from special interest groups, and the like.

The Board will not accept any gifts or grants which will place encumbrances on the District, or result in unreasonable additional or hidden costs to the District.

The Board will not formally consider the acceptance of gifts or grants until and unless it receives the offer in writing from the grantor. Any gifts or grants donated to the District must be by official action and resolution approved by the Board. The Board encourages all gifts or grants to be unencumbered, and suggests that the grantor work first with the school administrators to determine the nature of the gift or grant prior. However, the Board, in its discretion, may direct the Superintendent of Schools to apply such gift or grant for the benefit of a specific school or school program.

The Board is prohibited, in accordance with the New York State Constitution, from making gifts or charitable contributions of District funds.

All gifts, grants or bequests shall become District property. A letter of appreciation will be sent to a grantor in recognition of their contribution to the District.

Policy References: New York State Constitution Article 8, Section 1
Education Law Sections 1709(12) and (12-a) and 1718(2)
General Municipal Law Section 805-a(1)

5000 - NON-INSTRUCTIONAL/BUSINESS OPERATIONS

INCOME

~~5235 SUNSHINE ACCOUNT~~

~~On occasion, the Board of Education recognizes the need to send appropriate and customary acknowledgements such as flowers or cards. The As the Board of Education is prohibited from making a gift of public funds; and therefore, authorized the creation of it shall maintain a Sunshine Account (funded by through donations of Board members, not District funds) within the Trust and Expendable Fund. These funds shall be expended at the discretion of the Superintendent of Schools and the Board of Education. Purchases from the Sunshine Account shall comply with the District purchasing policy.~~

3.0 INSTRUCTION PLANNING AND SERVICES



TO: Sean Bruno

FROM: Lynn Carragher, Paulette Reddick, and Betsy Fitzpatrick

RE: Placements for Students with Disabilities

DATE: February 11, 2022

For February 15, 2022 Board of Education Meeting

- 3.3.1 On January 26, 27, and February 3, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On January 25, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On January 14, 18, 20, and 28, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On January 20, 2022, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On January 14, and 21, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On January 24, 25, and 28, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On January 20, and 25, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On January 20, and 25, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

We are forwarding this document to you for your information.

CMA Date	BOE DATE	Committee	School	ID	Grade	CMA Reason	CR Decision/Status	CR Disability
01/26/2022	02/15/2022	CSE	Ginther	211395	01	Initial Eligibility Determination Meeting	Ineligible	
01/27/2022	02/15/2022	CSE	BOCES II Program	560209	02	Reevaluation Review	Classified	Other Health Impairment
02/03/2022	02/15/2022	CSE	OMS	210227	06	Initial Eligibility Determination Meeting	Ineligible	
01/25/2022	02/15/2022	SubCSE	BOCES II Program MS/HS	560558	12+	Transfer Student - Agreement No Meeting	Classified	Multiple Disabilities
01/14/2022	02/15/2022	CPSE	PS Itinerant Services Only	560288	PS	Amendment - Agreement No Meeting	Classified PS	PS Student with a Disability
01/18/2022	02/15/2022	CPSE	PS Itinerant Services Only	560094	PS	Initial Eligibility Determination Meeting	Classified PS	PS Student with a Disability
01/18/2022	02/15/2022	CPSE	PS Itinerant Services Only	560249	PS	Initial Eligibility Determination Meeting	Classified PS No Services	PS Student with a Disability
01/20/2022	02/15/2022	CPSE	PS Itinerant Services Only	560192	PS	Initial Eligibility Determination Meeting	Classified PS	PS Student with a Disability
01/28/2022	02/15/2022	CPSE	PS Itinerant Services Only	560098	PS	Initial Eligibility Determination Meeting	Classified PS	PS Student with a Disability
01/20/2022	02/15/2022	SubCSE	Ginther	559366	01	Reevaluation Review	Classified	Speech or Language Impairment
01/14/2022	02/15/2022	SubCSE	Barclay	211534	03	Reevaluation Review	Classified	Autism
01/21/2022	02/15/2022	SubCSE	Barclay	211442	03	Reevaluation Review	Declassified	Speech or Language Impairment
01/24/2022	02/15/2022	SubCSE	Hill	211186	04	Amendment - Agreement No Meeting	Classified	Learning Disability
01/25/2022	02/15/2022	SubCSE	Hill	211244	04	Amendment - Agreement No Meeting	Classified	Autism
01/28/2022	02/15/2022	SubCSE	Hill		04	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment
01/20/2022	02/15/2022	SubCSE	OMS	997454	08	Requested Review	Classified	Learning Disability
01/20/2022	02/15/2022	SubCSE	OMS	211946	08	Amendment - Agreement No Meeting	Classified	Autism
01/25/2022	02/15/2022	SubCSE	OMS	997736	08	Requested Review	Classified	Other Health Impairment
01/20/2022	02/15/2022	SubCSE	BHS		09	Reevaluation Review	Classified	Autism

CMA Date	BOE DATE	Committee	School	ID	Grade	CMA Reason	CR Decision/Status	CR Disability
01/20/2022	02/15/2022	SubCSE	BHS	997818	10	Reevaluation Review	Classified	Other Health Impairment
01/25/2022	02/15/2022	SubCSE	BHS	996590	11	Amendment - Agreement No Meeting	Classified No Services	Learning Disability
01/25/2022	02/15/2022	SubCSE	BHS		12	Transfer Student - Agreement No Meeting	Classified No Services	Learning Disability

4.0 CERTIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

February 15, 2022

PERSONNEL AGENDA – CERTIFIED

Office of the Superintendent of Schools
Board Meeting of February 15, 2022

Sean C. Bruno
Superintendent of Schools

Jerilee DiLalla
Assistant Superintendent for Human Resources

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approved action on the following Certified Personnel:

4.1 Appointments

- 4.1.1 Scott Hunsinger, to be appointed as a long term substitute Elementary Teacher at Hill School retro active November 15, 2021 through February 15, 2022. Initial certificates in Childhood Education grades 1-6 and Students with Disabilities grades 1-6. Annual salary \$37,100 (prorated \$12,057).
- 4.1.2 Bailee Nelson, to be appointed as a long term substitute Art Teacher at the high school effective February 16, 2022 through June 30, 2022. Pending initial certificate in Art. Annual salary \$37,100 (prorated \$15,582).

4.2 Resignations

- 4.2.1 Laura Schrenker, Math Teacher at the high school to resign effective March 11, 2022.

4.3 Substitutes

- 4.3.1 Darlene Dukes (Contracted Building Substitute, \$130/day)
- 4.3.2 Kurt Eschner
- 4.3.3 Mackenzie Carter

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 – 4.6.6 The following staff members to be appointed as a Student Support Program Teacher at the high school effective February 22, 2021 through February 25, 2022, at a rate of \$38.00 per hour.
 - 4.6.1 Scott Hopsicker
 - 4.6.2 Jonathan Van Huben
 - 4.6.3 Matthew Schirmer
 - 4.6.4 Jared Strong
 - 4.6.5 Brian McCue
 - 4.6.6 Neil Paul
- 4.6.7 – 4.6.8 The following staff members to be appointed as an After School Academic Support and Learning Recovery Teacher effective February 28, 2022 through June 13, 2022, at a rate of \$25.00 per hour.
 - 4.6.7 Pamela Hasen
 - 4.6.8 Jared Strong
- 4.6.9 – 4.6.11 The following staff members to be appointed as a Student Support Program Teacher at the middle school effective February 22, 2021 through February 25, 2022, at a rate of \$38.00 per hour.
 - 4.6.9 Margaret Johansen
 - 4.6.10 Kyle Kita
 - 4.6.11 Danielle Spartano

4.6.12 – 4.6.23 The following staff members to be appointed as an AIS Math Sunrise Scholars Teacher at Barclay School effective March 9, 2021 through May 20, 2022, at a rate of \$53.00 per hour.

4.6.12 Maren Aldrich

4.6.13 Gary Borrelli

4.6.14 Tracy Bush

4.6.15 Tara Jackson

4.6.16 Kristina Kirchgraber

4.6.17 Michael Leschander

4.6.18 Aimee Mayer

4.6.19 Melanie Macdonald

4.6.20 Bridget Quigley

4.6.21 Jodie Shatzel

4.6.22 Kelly Young

4.6.23 John Zellent

4.6.24 Kelly Kinslow, Ski Club Advisor Hill, Level L - Step 1 \$ 194.50 (prorated).

4.6.25 **Update**, Anne Parker, Ski Club Advisor Hill, Level L - Step 9 ~~\$ 533~~ **\$ 266.50** (prorated).

4.6.26 -4.6.54 Spring Coaches

	Sports	Position	Name	Level	Step	Salary
4.6.26	Unified Basketball	(Updated)	Peyton Young	G	1	1922
4.6.27	Unified Basketball	(Updated)	Rebecca Rossier	G	2	2002
4.6.28	Baseball	Varsity	Matt Davis	C	OFF 7	4654
4.6.29	Baseball	Assistant	Andrew Rice	E	OFF 5	3593
4.6.30	Baseball	JV	Bryon Rockow	E	OFF 2	3386
4.6.31	Baseball	Mod A	Joseph Innes	F	8	2776
4.6.32	Baseball	Mod B	TBD	G	2	2002
4.6.33	Track	Varsity Boys	Michael LaFrance	C	OFF 7	4654
4.6.34	Track	Varsity Girls	Kendra Zaffuto	C	9	4052
4.6.35	Track	Assistant	Karen Rose	E	5	2784
4.6.36	Track	Assistant	Hannah Madden	E	2	2468
4.6.37	Track	Mod B	Phil Thore	G	OFF 6	2973
4.6.38	Track	Mod B	Matt Schirmer	G	9	2640
4.6.39	Track	Mod B	Christopher Wilbur	G	6	2349
4.6.40	Golf	Varsity	Michael Gagnier	C	OFF 7	4654
4.6.41	Golf	JV	David Messbauer	E	9	3255
4.6.42	Boys Lacrosse	Varsity	Josh Laskowski	C	5	3467
4.6.43	Boys Lacrosse	Assistant	Derek Howlett	E	5	2784
4.6.44	Boys Lacrosse	Mod A	Scott Hopsicker	F	OFF 4	3124
4.6.45	Girls Lacrosse	Varsity	Amy Nesbit	C	OFF 5	4474
4.6.46	Girls Lacrosse	Assistant	Coby Albone	E	5	2784
4.6.47	Girls Lacrosse	JV	Paige Lammes	E	4	2677
4.6.48	Girls Lacrosse	Mod B	Hugo Herrera	G	4	2172
4.6.49	Softball	Varsity	Hannah Bradshaw	C	7	3747
4.6.50	Softball	Assistant	Richard Bradshaw	E	8	3130
4.6.51	Softball	JV	Christina Sakran	E	8	3130
4.6.52	Softball	Mod B I	Brittany Hill	G	3	2089
4.6.53	Tennis	Varsity	Ed Gonzalez	C	OFF 7	4654
4.6.54	Tennis	Mod A	Kyle Kita	E	2	2468

4.6.55 Sara Worley, Mentor Teacher, \$500 (prorated February – June)

4.6.56 Peggy Jenkins, Mentor Teacher, \$500 (prorated February – June)

4.6.57 Tresa Constantino, Mentor Teacher \$500 (prorated February – June)

4.0 CLASSIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

FEBRUARY 15, 2022

PERSONNEL AGENDA – CLASSIFIED

Office of the Superintendent of Schools
Board Meeting of February 15, 2022

Sean C. Bruno
Superintendent of Schools

Jerilee DiLalla
Assistant Superintendent for Human Resources

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approves action on the following **Classified, Exempt, Substitute, Volunteer, and College Participant** positions:

4.7 Appointments

- 4.7.1 Courtney Carson, to be appointed as a probationary Head Bus Driver in the Transportation Department effective February 21, 2022. Rate is set at \$21.50 per hour. Probationary period begins on February 21, 2022 and ends on February 20, 2023.
- 4.7.2 Nicole Misner, to be appointed as a probationary Food Service Helper at Ginther School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023.
- 4.7.3 Crystal Morici, to be appointed as a probationary Food Service Helper at the High School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023.

4.8 Resignations

- 4.8.1 Melinda Hagen, School District Tax Collector, Business Office, resigning effective February 4, 2022.
- 4.8.2 Tony Greene, School Aide/Hall Monitor, High School, terminated effective February 4, 2022.
- 4.8.3 Courtney Carson, Office Clerk II (Provisional), High School, resigning effective February 20, 2022, pending board approval to the position of Head Bus Driver.

4.9 Substitutes

- 4.9.1 Aaron Frisch, Food Service Helper
- 4.9.2 Brandi Marchetti, School Aide
- 4.9.3 Quincy Maxfield, School Aide
- 4.9.4 Steven Hall, Student Support Partner
- 4.9.5 Christopher Brown, Student Support Partner (Pending fingerprint clearance.)
- 4.9.6 Christopher Santillo, Student Support Partner
- 4.9.7 Adrian Tyndell, Student Support Partner
- 4.9.8 David Sevor, Student Support Partner (Pending fingerprint clearance.)
- 4.9.9 Challi Way, Bus Driver
- 4.9.10 Karen Pahman, Food Service Helper
- 4.9.11 Eric Sheffer, Student Support Partner
- 4.9.12 Michael Grabowski, Student Support Partner (Pending fingerprint clearance.)

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Vincent DuVall Internship, (Michael LaFrance)
- 4.11.2 Ethan McAnally, Student Teaching, (Katelyn Marasco)
- 4.11.3 Collin Wheeler, Field Experience, (Pre K Teachers)
- 4.11.4 Tucker Cergol, Practicum, (Byron Rockow)

4.11.5 Sean Kenny, Practicum, (Joe Innes)

4.12 Leaves of Absence

None

4.13 Other

4.13.1 – 4.13.2 The following staff have been appointed to the Sports Study Hall at the High School (at their current regular hourly rate) for the 2021-2022 school year.

4.13.1 Janice Bradt (Substitute) – Retroactive to January 28, 2022

4.13.2 Stephanie Koss (Substitute) – Retroactive to January 26, 2022

5.0 FINANCIAL



Sean Bruno
Superintendent

Jill Reichhart
Treasurer and Director of Finance

SUBJECT: Single Audit Report June 30, 2021

Submitted to the Board of Education for their acceptance is the Single Audit Report for the year ended June 30, 2021.

This document was prepared by Mengel Metzger Barr, LLC

Recommendation: Motion bySeconded by.....

RESOLVED, that the Board of Education accept the Single Audit Report for the year ended June 30, 2021 as prepared by Mengel Metzger Barr, LLC

BROCKPORT CENTRAL SCHOOL DISTRICT

BROCKPORT, NEW YORK

SINGLE AUDIT REPORT

For Year Ended June 30, 2021



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

TABLE OF CONTENTS

Report on Compliance For Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by OMB Uniform Guidance	1 – 3
Schedule of Expenditures of Federal Awards	4
Notes to Schedule of Expenditures of Federal Awards	5
Schedule of Findings and Questioned Costs	6

**Report on Compliance For Each Major Federal Program;
Report on Internal Control Over Compliance;
and Report on the Schedule of Expenditures of
Federal Awards Required by the Uniform Guidance**

Independent Auditors' Report

To the Board of Education
Brockport Central School District
Brockport, New York

Report on Compliance for Each Major Federal Program

We have audited the Brockport Central School District, New York's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2021. The Brockport Central School District, New York's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Brockport Central School District, New York's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Brockport Central School District, New York's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Brockport Central School District, New York's compliance.

Opinion on Each Major Federal Program

In our opinion, the Brockport Central School District, New York complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Report on Internal Control Over Compliance

The management of the Brockport Central School District, New York is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Brockport Central School District, New York's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Brockport Central School District, New York's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, each major fund and the aggregated remaining fund information of the Brockport Central School District, New York as of and for the year ended June 30, 2021 and the related notes to the financial statements, which collectively comprise the Brockport Central School District, New York's basic financial statements. We issued our report thereon dated October 14, 2021, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
January 7, 2022

BROCKPORT CENTRAL SCHOOL DISTRICT, NEW YORK

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR YEAR ENDED JUNE 30, 2021

<u>Grantor / Pass - Through Agency</u> <u>Federal Award Cluster / Program</u>	<u>Assistance</u> <u>Listing</u> <u>Number</u>	<u>Grantor</u> <u>Number</u>	<u>Pass-Through</u> <u>Agency</u> <u>Number</u>	<u>Total</u> <u>Expenditures</u>
<u>U.S. Department of Education:</u>				
<u>Indirect Programs:</u>				
<u>Passed Through NYS Education Department -</u>				
<u>Special Education Cluster IDEA -</u>				
Special Education - Grants to States (IDEA, Part B)	84.027	N/A	0032-21-0387	\$ 875,576 *
Special Education - Preschool Grants (IDEA Preschool)	84.173	N/A	0033-21-0387	36,596 *
<i>Total Special Education Cluster IDEA</i>				\$ 912,172
<u>Education Stabilization Fund -</u>				
CARES Act - ESSER	84.425D	N/A	5890-21-1405	\$ 555,144 *
CARES Act - GEER	84.425C	N/A	5895-21-1405	94,087 *
<i>Total Education Stabilization Fund</i>				\$ 649,231
Title IIA - Supporting Effective Instruction State Grant	84.367	N/A	0147-21-1405	93,024
Title IIIA - English Language Acquisition	84.365	N/A	0293-21-1405	10,000
Title IIIA - English Language Acquisition	84.365	N/A	0293-20-1405	129
Title IV - Student Support and Enrichment Program	84.424	N/A	0204-21-1405	36,000
Title I - Grants to Local Educational Agencies	84.010	N/A	0021-21-1405	462,500
Total U.S. Department of Education				\$ 2,163,056
<u>U.S. Department of Agriculture:</u>				
<u>Indirect Programs:</u>				
<u>Passed Through NYS Education Department -</u>				
<u>Child Nutrition Cluster -</u>				
National School Lunch Program-Non-Cash Assistance (Commodities)	10.555	N/A	261801060000	\$ 97,228
Summer Food Service Program - COVID	10.559	N/A	261801060000	888,335
<i>Total Child Nutrition Cluster</i>				\$ 985,563
Total U.S. Department of Agriculture				\$ 985,563
TOTAL EXPENDITURES OF FEDERAL AWARDS				\$ 3,148,619

* Major Programs

BROCKPORT CENTRAL SCHOOL DISTRICT

Notes to Schedule of Expenditures of Federal Awards

June 30, 2021

1. **Basis of Presentation:**

The accompanying Schedule of Expenditures of Federal Awards (the schedule) includes the federal award activity of the Brockport Central School District, New York (the District) under programs of the federal government for the year ended June 30, 2021. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirement's, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position or changes in net position.

2. **Summary of Significant Accounting Policies:**

Expenditures reported on the schedule are reported on the GAAP basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

3. **Indirect Costs:**

The District has elected to not use the 10 percent de minimus indirect cost rate allowed under the Uniform Guidance. Indirect costs are included in the reported expenditures to the extent they are included in the federal financial reports used as the source for the data presented.

4. **Matching Costs**

Matching costs, i.e., the Brockport Central School District's share of certain program costs, are not included in the reported expenditures.

5. **Non-Monetary Federal Program**

The Brockport Central School District is the recipient of a federal financial award program that does not result in cash receipts or disbursements termed a "non-monetary program". This program Surplus Food Distribution (CFDA Number 10.555), and the fair market value of the food commodities received during the fiscal year is presented in the accompanying Schedule of Expenditures of Federal Awards and was considered in the Brockport Central School District's single audit.

6. **Donated Personal Protective Equipment**

In response to the COVID 19 pandemic Monroe County donated PPE with an estimated fair market value of \$47,462 to the Brockport Central School District. Per the 2020 Compliance Supplement Addendum, this amount is not included in the Schedule of Expenditures of Federal Awards and is not subject to Audit. Therefore, this amount is unaudited.

BROCKPORT CENTRAL SCHOOL DISTRICT

Schedule of Findings and Questioned Costs

June 30, 2021

I. Summary of the Auditor's Results

Financial Statements

- | | |
|---|------------|
| a) Type of auditor's report issued | Unmodified |
| b) Internal control over financial reporting | |
| 1. Material weaknesses identified | No |
| 2. Significant deficiency(ies) identified | No |
| c) Noncompliance material to financial statements noted | No |

Federal Awards

- | | |
|--|------------|
| a) Internal control over major programs | |
| 1. Material weaknesses identified | No |
| 2. Significant deficiency(ies) identified | No |
| b) Type of auditor's report issued on compliance for major programs | Unmodified |
| c) Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a) | No |
| d) Identification of major programs | |

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
Special Education Cluster	
CFDA #84.027	Special Education - Grants to States (IDEA, Part B)
CFDA #84.173	Special Education – Preschool Grants (IDEA Preschool)
Education Stabilization Fund	
CFDA #84.425D	CARES Act - ESSER
CFDA #84.425C	CARES Act - GEER

- | | |
|--|-----------|
| e) Dollar threshold used to distinguish between Type A and Type B programs | \$750,000 |
| f) Auditee qualifies as low-risk auditee | Yes |

II. Financial Statement Findings

There were no current year findings and there were no prior year findings.

III. Federal Award Findings and Questioned Costs

There were no current year findings or questioned costs and there were no prior year findings or questioned costs.

Sean Bruno.
Superintendent

Jill Reichhart
Treasurer and Director of Finance

SUBJECT: Extra Class Audit Report and Corrective Action Plan, June 30, 2021

Submitted to the Board of Education for their acceptance is the Extra Class Audit Report and Corrective Action Plan for the year ended June 30, 2021.

This document was prepared by Mengel Metzger Barr, LLC.

Recommendation: Motion bySeconded by.....

RESOLVED, that the Board of Education accept the Extra Class Audit Report and Corrective Action Plan for the year ended June 30, 2021 as prepared by Mengel Metzger Barr, LLC.

BROCKPORT CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
FINANCIAL REPORT

For Year Ended June 30, 2021



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

TABLE OF CONTENTS

Independent Auditors' Report	1 – 2
Statement of Cash Receipts and Disbursements for year ended June 30, 2021	3 - 4
Notes to Financial Statement	5
Auditors' Findings and Evaluation	6 - 7

INDEPENDENT AUDITORS' REPORT

To the Board of Education
Brockport Central School District, New York

We have audited the accompanying statement of cash receipts and disbursements of the Extraclassroom Activity Funds of the Brockport Central School District for the year ended June 30, 2021 and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the cash basis of accounting described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free from misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

Internal accounting controls are limited over the cash receipts from the point of collection to the time of submission to the Central Treasurer. Accordingly, it was impracticable to extend our audit of such receipts beyond the amounts recorded.

Qualified Opinion

In our opinion, except for the possible effects of the matter discussed in the basis for qualified opinion paragraph, the financial statement referred to in the first paragraph presents fairly, in all material respects, the cash receipts and disbursements of the Extraclassroom Activity Funds of Brockport Central School District for the year ended June 30, 2021, in accordance with the cash basis of accounting as described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statement, which describes the basis of accounting. This financial statement is prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Morgan, Metzger, Baw & Co. LLP

Rochester, New York
January 13, 2022

BROCKPORT CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

For Year Ended June 30, 2021

<u>High School:</u>	<u>Cash Balance</u> <u>July 01, 2020</u>	<u>Receipts</u>	<u>Disburse-</u> <u>ments</u>	<u>Cash Balance</u> <u>June 30, 2021</u>
Class of 2020	\$ 11,834	\$ 1,065	\$ 3,471	\$ 9,428
Class of 2021	1,569	9,830	11,399	-
Class of 2022	1,693	5,620	7,108	205
Class of 2023	889	3,523	1,479	2,933
Class of 2024	-	16,839	694	16,145
Allies Club	27	-	-	27
Arista Yearbook	4,936	6,527	5,621	5,842
Art Club	2,054	75	160	1,969
BHS Band	2,039	4,696	3,568	3,167
Bookstore	905	-	26	879
BHS Choir	26	-	-	26
Drama Club	11,609	1,422	3,400	9,631
Environmental Club	1,180	119	-	1,299
Fashion Design	796	-	-	796
Friends of Rachel	5	154	54	105
Hippies for Hope	108	-	108	-
Honor Society	885	6,145	6,272	758
Key Club	2,188	1,170	-	3,358
Multimedia Club	1,157	-	100	1,057
Orchestra Club	2,813	25	-	2,838
Sales Tax	1,814	1,313	1,246	1,881
Science Olympiad	556	-	-	556
Student Council	13,818	1,756	6,593	8,981
Swim Club	4,970	1,951	4,956	1,965
Technology Club	1,754	1,226	829	2,151
Travel Club	377	1,691	2,005	63
Tri-Music	771	-	203	568
United Nations Club	152	-	25	127
Unified Sports Club	1,666	379	187	1,858
Total High School	<u>\$ 72,591</u>	<u>\$ 65,526</u>	<u>\$ 59,504</u>	<u>\$ 78,613</u>

<u>Middle School:</u>	<u>Cash Balance</u> <u>July 01, 2020</u>	<u>Receipts</u>	<u>Disburse-</u> <u>ments</u>	<u>Cash Balance</u> <u>June 30, 2021</u>
American History Club	\$ 65,343	\$ 66,046	\$ 62,450	\$ 68,939
Bookstore	1,877	48	35	1,890
Drama Club	10,703	480	3,753	7,430
Sales Tax	690	3	689	4
Student Council	14,971	879	2,517	13,333
Yearbook Club	1,740	-	38	1,702
Total Middle School	<u>\$ 95,324</u>	<u>\$ 67,456</u>	<u>\$ 69,482</u>	<u>\$ 93,298</u>
<u>Hill Elementary School:</u>				
Bookstore	\$ 2,011	\$ -	\$ 275	\$ 1,736
Outdoor Ed-Combined	11,785	12,732	16,932	7,585
Sales Tax	426	616	623	419
Student Council	12,467	2,784	3,405	11,846
Total Hill Elementary School	<u>\$ 26,689</u>	<u>\$ 16,132</u>	<u>\$ 21,235</u>	<u>\$ 21,586</u>
 GRAND TOTAL	 <u><u>\$ 194,604</u></u>	 <u><u>\$ 149,114</u></u>	 <u><u>\$ 150,221</u></u>	 <u><u>\$ 193,497</u></u>

(See accompanying notes to financial statement)

BROCKPORT CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
NOTES TO FINANCIAL STATEMENT

June 30, 2021

(Note 1) Accounting Policy:

The transactions of the Extraclassroom Activity Funds are considered part of the reporting entity of the Brockport Central School District. Consequently, the cash balances are included in the financial statements of the School District as part of the Custodial Fund.

The accounts of the Extraclassroom Activity Funds of the Brockport Central School District are maintained on a cash basis, and the statement of cash receipts and disbursements reflects only cash received and disbursed. Therefore, receivables and payables, inventories, long-lived assets, and accrued income and expenses, which would be recognized under generally accepted accounting principles, and which may be material in amount, are not recognized in the accompanying financial statement.

(Note 2) Cash and Cash Equivalents:

Cash and cash equivalents is comprised of three checking accounts. The balance in these accounts is fully covered by FDIC Insurance.

(Note 3) Subsequent Events:

Our examination disclosed a disbursement pertaining to the 2020-21 fiscal year which was not transacted or recorded until the 2021-22 fiscal year as follows:

<u>School</u>	<u>Activity</u>	<u>Amount</u>
High School	Arista Yearbook	\$ 6,000
		<u><u>\$ 6,000</u></u>

If this amount had been paid prior to year end, the effect would have been a reduction of the total cash balance in the amount of \$6,000 at June 30, 2021. In addition, the Arista Yearbook Club would have a deficit cash balance of \$158 at June 30, 2021.

(Note 4) COVID-19

On January 30, 2020, the World Health Organization (WHO) announced a global health emergency because of a new strain of coronavirus originating in Wuhan, China (the “COVID-19 outbreak”) and the risk to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, limited activities and student involvement in the Extraclassroom activities and transactions have resulted from the date of closure through the end of the 2020-21 fiscal year.

BROCKPORT CENTRAL SCHOOL DISTRICT

EXTRACLASSROOM ACTIVITY FUNDS

AUDITORS' FINDINGS AND EVALUATION

We have examined the statement of cash receipts and disbursements of the Brockport Central School District's Extraclassroom Activity Funds for the year ended June 30, 2021. As part of our examination, we made a study and evaluation of the system of internal accounting control to the extent we deemed necessary to render our opinion.

There are inherent limitations in considering the potential effectiveness of any system of internal accounting control. Human errors, mistakes of judgment and misunderstanding of instructions limit the effectiveness of any control system.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

High School:

Prior Year Deficiency Pending Corrective Action –

Profit and Loss Statements

Our examination revealed that a profit and loss statement was unavailable for the National Honor Society Double Good fundraiser.

Current Year Deficiencies in Internal Control –

Band Club

Our examination revealed that a separate set of books is not being maintained by the Student Treasurer. In addition, our examination also revealed that cash receipts from different events are deposited and recorded together.

(High School) (Current year Deficiencies in Internal Control) (Continued)

Sales Tax

During the course of our examination we noted sales tax was not remitted on fundraisers for the Band Club, Class of 2023, and National Honor Society.

Middle School:

Prior Year Deficiency Pending Corrective Action –

Yearbook Club

Our examination revealed that a separate set of books is not being maintained by the Student Treasurer.

Current Year Deficiency in Internal Control –

Gift Cards

During the course of our examination, we noted one instance in the Student Council in which the recipient of a gift card did not sign a document acknowledging receipt.

Other Item:

The following item is not considered to be a deficiency in internal control, however, we consider it an other item which we would like to communicate to you as follows:

Inactive Clubs

As indicated on the statement of cash receipts and disbursements, the High School Allies Club, BHS Choir, Fashion Design, and Science Olympiad were financially inactive during the 2020-21 fiscal year.

Prior Year Recommendation:

We are pleased to report that the following prior year recommendation has been implemented to our satisfaction:

General Findings –

1. A summary report of the financial transactions for the fiscal year ended June 30, 2021 was prepared for all Extraclassroom activities.

*

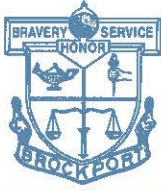
*

*

We wish to express our appreciation to all client personnel for the courtesies extended to us during the course of our examination.

Morgan, Metzger, Bann & Co. LLP

Rochester, New York
January 13, 2022



BROCKPORT

Central School District

Business Offices • 40 Allen Street, Brockport, New York 14420 - 2296 • Phone: (585) 637-1820
Fax: (585) 637-1829

February 1, 2022

Mengel Metzger Barr & Co.
100 Chestnut Street
Suite 1200
Rochester, New York 14604

RE: June 30, 2021 Extraclassroom Corrective Action Plan

Dear Tom,

We have reviewed each of the audit comments presented as a result of your audit of the Extraclassroom Activity Funds for the year ending June 30, 2021, and have determined our approach to improve each of these areas. The district will take the following actions:

Prior Year Control Deficiencies Pending Corrective Action:

Profit and Loss Statements (High School) – Our examination revealed that the profit and loss statement was unavailable for the National Honor Society Double Good fundraiser.

Action Plan – *The Business office will work with the National Honors Society by June 30, 2022 to insure they complete profit and loss statements.*

Yearbook Club (Middle School) - Our examination revealed that a separate set of books is not maintained by the Student Treasurer of the Yearbook Club.

Action Plan – *The district discussed with auditors the fact all transactions run through the Yearbook Company until the very end of the year when students are not in session. The Business office will meet with the Middle School by February 18, 2022 to discuss.*

Current Year Deficiencies:

Band Club (High School) – Our examination revealed that a separate set of books is not maintained by the Student Treasurer. In addition, our examination also revealed that cash receipts from different events are deposited and recorded together.

Action Plan – *The Business office will meet with the Band advisor and Student Treasurer by February 18, 2022 to insure separate books are kept and deposits are recorded properly.*

Sales Tax (High School) – During the course of our examination we noted sales tax was no remitted on fundraisers for the Band Club, Class of 2023 and the National Honors Society.

Action Plan – *The Business office will meet with the Central Treasurer by February 18, 2022 to review sales tax.*

Gift Cards (Middle School) – During the course of our examination, we noted one instance in the Student Council in which the recipient of a gift card did not sign a document acknowledging receipt.


Action Plan – The Business office will meet with the Student Council Advisor by February 18, 2022 to review the procedures.

Inactive Clubs– As indicated on the statement of cash receipts and disbursements, the High School Allies Club, BHS Choir, Fashion Design and Science Olympiad were financially inactive during 2020-21 fiscal year.

Action Plan – The Central Treasurer will work with each club to insure financial activity or close. The 2020-21 school year was an unusual year as some clubs did not run because of COVID. We did not close their funds.

If you have any questions please feel free to contact me at (585) 637-1824 or jill.reichhart@bcs1.org.

Sincerely,



Jill Reichhart
Director of Finance

Sean Bruno
Superintendent

Jill Reichhart
Treasurer and Director of Finance

SUBJECT: External Audit Services RFP approval

WHEREAS, the Board of Education approve External Audit Professional Services for Brockport Central School District to Mengel Metzger Barr, LLC.

It is the recommendation of the Superintendent and business office that we continue with the services of Mengel Metzger Barr, LLC

Motion by Seconded by

RESOLVED, that the Board of Education approve External Audit Professional Services for Brockport Central School District to Mengel Metzger Barr, LLC.

6.0 PHYSICAL PLANT



7.0 HUMAN RESOURCES



8.0 SUPERINTENDENT REPORT



9.0 BOARD OPERATIONS





BROCKPORT CENTRAL SCHOOL
Brockport, NY 14420-2296

Board of Education
2021-2022 Meeting Schedule

Day	Date	Time/Location/Notes
Tuesday	July 6, 2021*	Reorganization Meeting 5 p.m. - District Office Board Room
Tuesday	July 20, 2021*	5 p.m. - District Office Board Room
Tuesday	August 3, 2021*	5 p.m. - District Office Board Room
Tuesday	August 17, 2021*	5 p.m. – Hill School Cafetorium
Tuesday	September 7, 2021	6 p.m. – Hill School Cafetorium
Tuesday	September 21, 2021	6 p.m. – Hill School Cafetorium
Tuesday	October 5, 2021	6 p.m. - Hill School Cafetorium
Tuesday	October 19, 2021	6 p.m. - Hill School Cafetorium
Tuesday	November 2, 2021	6 p.m. - Hill School Cafetorium
Tuesday	November 16, 2021	6 p.m. - Hill School Cafetorium
Tuesday	December 7, 2021	6 p.m. - Hill School Cafetorium
Tuesday	December 21, 2021	6 p.m. - Hill School Cafetorium
Tuesday	January 4, 2022	6 p.m. - Hill School Cafetorium
Tuesday	January 18, 2022	6 p.m. - Hill School Cafetorium
Tuesday	February 1, 2022	6 p.m. - Hill School Cafetorium
Tuesday	February 15, 2022	6 p.m. - Hill School Cafetorium
Tuesday	March 1, 2022	6 p.m. - Hill School Cafetorium
Tuesday	March 15, 2022	6 p.m. - Hill School Cafetorium
Tuesday	April 5, 2022	6 p.m. - Hill School Cafetorium
Tuesday	April 26, 2022*	6 p.m. - Hill School Cafetorium Off Schedule (Spring Recess)
Tuesday	May 3, 2022*	6 p.m. Board Meeting/Budget Public Hearing Hill School Cafetorium
Tuesday	May 17, 2022*	7 p.m. - Hill School Cafetorium (Budget Vote)
Tuesday	June 7, 2022	6 p.m. - Hill School Cafetorium
Tuesday	June 21, 2022	6 p.m. - Hill School Cafetorium

Regular meetings are typically held on the first and third Tuesday at 6 p.m.. Exceptions are marked with an asterisk ().*

Note: Meeting location is subject to change. Updated information will be posted on the District's website at www.bcs1.org.

**BROCKPORT CENTRAL SCHOOL
BUDGET DEVELOPMENT CALENDAR
2022-2023 BUDGET**

Date	Activity
September 7, 2021	Regular Board Meeting
September 15, 2021	BUDGET COMMITTEE MEETING
September 21, 2021	Regular Board Meeting
October – November	Meet with principals, review budget calendar, review forms, publish guidelines, parameters and procedures – District-wide budget forms and guidelines are distributed.
October 5, 2021	Regular Board Meeting
October 13, 2021	BUDGET COMMITTEE MEETING
October 19, 2021	Regular Board Meeting
November 2, 2021	Regular Board Meeting
November 10, 2021	BUDGET COMMITTEE MEETING
November 16, 2021	Regular Board Meeting
December 7, 2021	Regular Board Meeting
December 15, 2021	BUDGET COMMITTEE MEETING
December 21, 2021	Regular Board Meeting
January 4, 2022	Regular Board Meeting
January 12, 2022	BUDGET COMMITTEE MEETING
January 18, 2022	Regular Board Meeting
January 26, 2022	BUDGET COMMITTEE MEETING
February 1, 2022	Regular Board Meeting – (Draft budget)
February 9, 2022	BUDGET COMMITTEE MEETING
February 15, 2022	Regular Board Meeting
March 1, 2022	Regular Board Meeting
March 9, 2022	BUDGET COMMITTEE MEETING
March 15, 2022	Regular Board Meeting – (presentation of proposed 2022-2023 budget)
March 23, 2022	BUDGET COMMITTEE MEETING (IF NEEDED)
April 5, 2022	Regular Board Meeting – (adopt 2022-2023 budget & publish first budget legal notice)
April 13, 2022	BUDGET COMMITTEE MEETING
April 18, 2022	Last day to file nominating petition for Board candidates
April 26, 2022	Regular Board Meeting
May 3, 2022	Regular Board Meeting – Budget Hearing at 7:00 p.m.
May 11, 2022	BUDGET COMMITTEE MEETING
May 17, 2022	Budget Vote and Election – 6:00 a.m. – 9:00 p.m.
June 7, 2022	Regular Board Meeting
June 15, 2022	BUDGET COMMITTEE MEETING
June 21, 2022	Regular Board Meeting

**Budget Committee Meetings held in the District Board Room
8:45 – 11:00am**



MCSBA 2021 - 2022 CALENDAR

JULY 2021			
	5	MON	Holiday (Office Closed) Independence Day
	15	THUR	NYSSBA Summer Law Conference
*	27	TUES-8:00 am	Half day District Clerk's Conference

AUGUST 2021			
*	11	WED-Noon	Steering Committee
*	11	WED-5:45pm	Board Leadership Meeting

SEPTEMBER 2021			
	6	MON	Holiday (office closed) Labor Day
*	8	WED-Noon	Legislative Committee Meeting
*	8	WED-5:45pm	Board Leadership Meeting
	15	WED	Information Exchange Committee, Shadow Lake Golf Club
*	22	WED-Noon	Labor Relations Committee Meeting
	23	THUR-8:00am	MCSBA Fall Law Conference, Shadow Lake Golf Club
	26-28	SUN-TUES	NYSCOSS, Saratoga Springs, NY

OCTOBER 2021			
	1	FRI	NYSSBA Board Officer's Academy
*	6	WED-Noon	Legislative Committee Meeting
	6	WED-5:45pm	Executive Committee Meeting
	7	THURS	NYSSBA District Clerk Workshop
	11	MON	Columbus Day (Office Closed)
	13	WED-Noon	Information Exchange Committee Meeting, Shadow Lake Golf Club
*	16	SAT-7:30am	MCSBA Finance Conference
	18-22	MON-FRI	Board Member Recognition Week
*	20	WED-Noon	Labor Relations Committee Meeting
	24-26	THURS-SAT	NYSSBA Convention - NYC

NOVEMBER 2021			
	3	WED-Noon	Legislative Committee Meeting, Shadow Lake Golf Club
	3	WED-5:45 pm	Board Leadership Meeting, Shadow Lake Golf Club
	7	SUN	Daylight Savings Time
	10	WED-Noon	Information Exchange Committee Meeting, Shadow Lake Golf Club
	10	WED -4:00pm	Steering Committee Meeting - ZOOM
	11	THURS	Veterans Day Holiday (office closed)
*	17	WED-Noon	Labor Relations Committee Meeting
*	18	THUR-8:30am	District Clerks Conference
	25-26	THUR-FRI	Thanksgiving Holiday (Office Closed)

DECEMBER 2021			
*	1	WED-Noon	Legislative Committee Meeting
	1	WED-5:45pm	Executive Committee Meeting
	6	MON-7am	MCSBA One Day Advocacy Trip to Albany
	23-25	THURS-SAT	Christmas Holiday (Office Closed)
	30	FRI	New Year's Eve (office closed)

JANUARY 2022			
	1	SAT	Holiday - New Year's Day
*	5	WED-Noon	Legislative Committee Meeting
*	5	WED-5:45pm	Board Leadership Meeting
*	12	WED-Noon	Information Exchange Committee Meeting
	17	MON	Martin Luther King Holiday – Office closed
*	19	WED-Noon	Labor Relations Committee Meeting
*	26	WED-Noon	Steering Committee Meeting

FEBRUARY 2022			
*	2	WED - Noon	Legislative Committee Meeting
	2	Wed-5:45pm	Executive Committee Meeting
*	5	SAT-9:00 am	MCSBA Legislative Breakfast
*	9	WED-Noon	Information Exchange Committee Meeting
*	16	WED-Noon	Labor Relations Committee Meeting
	21	MON	Holiday (Office Closed) President's Day
	21-25	MON-FRI	Winter Recess

MARCH 2022			
*	2	WED-Noon	Legislative Committee Meeting
*	2	WED-5:45pm	Board Leadership Meeting
	7-8	MON-10:30am	MCSBA Albany 2-day Advocacy Trip
*	9	WED-Noon	Information Exchange Committee
	13	SUN	Daylight Savings Time
*	16	WED-Noon	Labor Relations Committee Meeting
*	26	SAT	Prospective Candidate Seminar
*	30	WED-Noon	Steering Committee Meeting

APRIL 2022			
	2-4	SAT-MON	NSBA Annual Conference, San Diego, CA
*	6	WED-Noon	Legislative Committee Meeting
	6	WED -	Monroe 2-Orleans BOCES Annual Meeting
*	7	THURS	District Clerk Conference
	7	THURS	Monroe One BOCES Annual Meeting
*	13	WED-Noon	Information Exchange Committee Meeting
	15	FRI	Holiday (Office Closed) Good Friday
	18-22	MON-FRI	Spring Break
*	27	WED-Noon	Labor Relations Committee Meeting
	27	WED- 5:45pm	Executive Committee Meeting

MAY 2022			
*	4	WED-Noon	Legislative Committee Meeting
*	4	WED -5:45pm	Board Leadership Meeting
	17	TUES	BUDGET VOTE
	25	WED	MCSBA Annual Meeting
	30	MON	Holiday (Office Closed) Memorial Day

JUNE 2022			
*	11	SAT-7:30am	New Board Member Training

* Meeting held at the DoubleTree Inn, 1111 Jefferson Rd., Rochester 14623, (475-1510)



10 OLD BUSINESS



11 OTHER ITEMS OF BUSINESS



12 EXECUTIVE SESSION



13 ADJOURNMENT

